



Beit Trust / Scotland Malawi Partnership Flood Recovery Mini-Grants INFORMATION PACK AND APPLICATION FORM

19th May 2015

Background:

We are pleased to inform members that the Trustees of the Beit Trust have donated £20,000 to the Scotland Malawi Partnership to assist with community recovery, rehabilitation and preparedness work after the January floods in Malawi. In turn, the Scotland Malawi Partnership is looking to onward disperse all of these funds to members of the SMP and our partners in Malawi, the Malawi Scotland Partnership (MaSP), who are working with communities affected by the floods. We are immensely grateful for the generosity of the Beit Trust Trustees, which has made these grants possible.

The SMP will disperse these funds in a timely, effective and transparent manner; ensuring projects that offer the greatest impact are supported and that all projects work within agreed Scotland-Malawi 'Partnership Principles'.

Our model as a network celebrates people-to-people and community-to-community links driven by friendship, mutual understanding and volunteerism. This bottom-up approach offers considerable impact with even relatively modest quantities of financial support. Accordingly, we will look to distribute these funds to a number of community-level projects that are already working together in this area.

Mini-grants available:

Members of SMP/MaSP can apply for a mini-grant of £1,000 (cMK690,000) to £3,000 (MK2m) for projects helping communities recover from the January floods in Malawi. Applications must come from both a Malawian and a Scottish organisation together; both organisations must be appropriately constituted and registered locally; and funds can be dispersed to either the Scottish or the Malawian organisation.

We hope schools and community groups, as well as NGOs, will apply for these mini-grants, we have therefore ensured the application form is proportionate to the sums requested, and is entirely free of jargon! It should take no more than half a day to fill in but it's important *both* the Scottish and the Malawian applicants are actively involved (this will be checked).

Mini-grants will be awarded on or around the 12th June and work funded must be completed by 31st December 2015. Work must be related to flood recovery, rehabilitation, or helping communities in Malawi become more prepared for possible future flooding. Within these terms, we set no other restricting parameters: it could be work supporting education, healthcare, infrastructure, livelihoods, food security or any other area, as long as it is community-driven and in response to the January floods.

Timescales:

19 th May 2015:	Mini-grants call issued
10 th June 2015:	Deadline for applications
12 th June 2015:	Successful applications informed
15 th June 2015:	Projects can commence
31 st December 2015:	Projects completed

Selection Process:

SMP/MaSP will have a small selection panel composed of Directors and staff from Malawi and Scotland. We will do everything possible to make decisions quickly, fairly and transparently. Both Malawi and Scottish applicants should be contactable 10-13 June as we will likely look to speak with applicants should clarification or further details be required. All decisions are final and there is no appeal. We reserve the right to make pragmatic decisions as required: for example, funding some but not all aspects of a project, or offering more funding than £3,000 if the fund is undersubscribed. Such decisions will be made in dialogue with the relevant applicant.

APPLICATION FORM:

To apply for a Beit Trust / Scotland Malawi Partnership Flood Recovery Mini-Grant please complete this form and return to david@scotland-malawipartnership.org by 09.00, 10th June 2015.

If you have any questions, or require any assistance, please contact david@scotland-malawipartnership.org

YOUR DETAILS:

Only applications from *both* a Malawian and a Scottish organisation can be considered.

Applicant Details: Malawian Organisation

Name of Organisation:	VISUAL HEARING IMPAIRMENT MEMBERSHIP ASSOCIATION (VIHEMA)	Lead Contact: <i>[Must be contactable 10-15th June]</i>	HAWKINS MUNYENYEMBE
Address:	P.O.BOX 2306,BLANTYRE,MALAWI		
Email:	vihema.deafblindmalawi@gmail.com	Telephone:	+265 888 315 386 +265 881 109 755 +265 994 454 918 +265 111 621 624
What is your organisation's legal status? <i>(charity , registered company, school, etc)</i>	Registered Deafblind Advocacy Organization		

Are you registered with CONGOMA? Yes No
 Are you registered with NGO Board? Yes No
 Are you a member of the Malawi Scotland Partnership (MaSP)? Yes *(This is a requirement)*

Applicant Details: Scottish Organisation

Name of Organisation:	SENSE SCOTLAND	Lead Contact: <i>[Must be contactable 10-15th June]</i>	DR. JOE GIBSON
Address:	Sense Scotland		
Email:	jgibson@sensescotland.org.uk	Telephone:	+44 791 9526919 +44 1414 290 294
What is your organisation's legal status? <i>(charity , registered company, school, etc)</i>	Disability Rights Advocates		

Are you a member of the Scotland Malawi Partnership? Yes *(This is a requirement)*

YOUR PROJECT:

In one sentence, what overall change will this project achieve? [max 50 words]
Mindset shift to accept the new settlements

What problem, relating to the floods in Malawi, is this project looking to address? [max 100 words]
The project is seeking materials for resettlement of the displaced people in the areas of T/A Tengani and T/A Malemia.

What evidence do you have that this problem is a priority for the local community? [max 100 words]
Most of them are temporarily living in make shift camps. They need to be declustered and housed as individuals families.

What will your project do? [max 200 words]
<i>Please describe what activities will be funded, how these will be completed, and who will be responsible for what, and when.</i>
It is going to construct modern disaster alert related houses for persons with disabilities and their gaurdians.

Where specifically in Malawi is the project based?			
District:	Nsanje District	Town(s)/Area:	Tengani and Malemia T/As

How many people in Malawi do you anticipate benefitting from this project? [max 50 words]
11 persons with disabilities many people <i>directly</i> benefitting 60 people who are either children or parents of the direct beneficiaries many people <i>indirectly</i> benefitting

When will the project be completed? [max 50 words]
<i>Latest 31st December 2015</i>
The project is expected to wind up in November 2015

How much are you applying for? <i>From £1,000 to £3,000</i>	£3,000
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If successful, to which organisation should payment be made? Scottish partner Malawian partner

How would these funds be spent?

Item of expenditure	Cost
Introducing the project to the communities (launching)	£200
Construction materials	£2,200
Transportation of construction maaterials	£250
Labour costs	£250
Pretest and orientation meeting	£100
	£

TOTAL: £3,000

YOUR 'PARTNERSHIP PRINCIPLES':

The SMP is committed to good partnership working.

Over the last four years we have consulted more than 200 Scottish and 200 Malawian organisations, asking what are the key *principles* of a good partnership. 11 'Partnership Principles' were identified by the people of Malawi and Scotland, to which we hold ourselves and our members accountable.

As part of your application, please comment on how your flood response will work within each of these 11 principles:

<p><u>P</u>lanning and implementing together</p> <ul style="list-style-type: none"> - Whose idea is this? - Who was involved in the planning? - Who is implementing the project? 	<p style="text-align: right;"><i>[max 50 words]</i></p> <p>The idea was created by VIHEMA and thereafter persons with disabilities were consulted .it will be managed by VIHEMA</p>
<p><u>A</u>ppropriateness:</p> <ul style="list-style-type: none"> - How does this fit with local and governmental priorities? 	<p style="text-align: right;"><i>[max 50 words]</i></p> <p>It fits well because there is room for diverse theories and capacities</p>
<p><u>R</u>espect, trust and mutual understanding:</p> <ul style="list-style-type: none"> - How well do you know the community you are working with? - How will you ensure respect for this community is maintained? 	<p style="text-align: right;"><i>[max 50 words]</i></p> <p>VIHEMA knows its members and their neighbourhood very well through research and intrepersonal interactions</p>
<p><u>T</u>ransparency and Accountability:</p> <ul style="list-style-type: none"> - How will you share information about this project? - Who are you accountable to, and how? 	<p style="text-align: right;"><i>[max 50 words]</i></p> <p>The project information will be shared on monthly stakerholders briefing meetings and we are accountable to the communities, donors and the beneficiaries</p>
<p><u>N</u>o one left behind:</p> <ul style="list-style-type: none"> - How will you be sure men and women benefit equally? - How will you ensure the marginalised are not excluded from the benefits? 	<p style="text-align: right;"><i>[max 50 words]</i></p> <p>This will be ensured through sensitisation for the need of gender mainstreaming in the disability point of veiw</p>
<p><u>E</u>ffectiveness:</p> <ul style="list-style-type: none"> - When completed, what evidence can you give to show this project has been successful? 	<p style="text-align: right;"><i>[max 50 words]</i></p> <p>The practical and physical response by both the beneficiaries and those affected directly</p>
<p><u>R</u>eciprocity:</p> <ul style="list-style-type: none"> - How will communities in Malawi and Scotland contribute to this project? 	<p style="text-align: right;"><i>[max 50 words]</i></p> <p>Communities of both sides will be required to offer guidance and more importantly share experiences</p>
<p><u>S</u>ustainability:</p> <ul style="list-style-type: none"> - What will happen after the money is spent? - How will the benefits be sustained? 	<p style="text-align: right;"><i>[max 50 words]</i></p> <p>Evaluation will take place to scale up the merits and demerits of the projecct and provide possible ways of how to sustain the benefits acheived</p>

<p>Do no Harm:</p> <ul style="list-style-type: none"> - Could anyone be worse off as a result of the project? (think about what impact you might have on: the local economy; gender equality; food security; local culture; climate change; democracy, governance and local planning) 	<p style="text-align: right;"><i>[max 50 words]</i></p> <p>The project is expected to improve and protect the welfare of persons with disabilities as they did not get covered enough during the whole disaster period</p>
<p>Interconnectivity:</p> <ul style="list-style-type: none"> - Who else is doing similar work in this area and how are you connecting with them? 	<p style="text-align: right;"><i>[max 50 words]</i></p> <p>Federation of Disability Organisations in Malawi(FEDOMA). VIHEMA is an affiliate to this mother body.</p>
<p>Parity (equality):</p> <p>Who 'owns' the project? Who has the power?</p>	<p style="text-align: right;"><i>[max 50 words]</i></p> <p>The project is owned by the communities involved and power is in the persons with disabilities themselves.</p>

I am happy for all details contained in this form to be put in the public domain *(This is a requirement)*

To the best of my knowledge I confirm all details given in this form to be true *(This is a requirement)*

**Once completed, please email this form to david@scotland-malawipartnership.org
no later than 09.00, 10th June 2015.**