



Scottish Government  
Riaghaltas na h-Alba  
gov.scot

# Climate Justice Innovation Fund

Information session

Wednesday 26<sup>th</sup> June 2019



**CORRA**  
FOUNDATION

# Eligibility criteria

This fund is targeted at organisations aiming to deliver **climate justice-related projects in Malawi, Zambia or Rwanda**, and the following eligibility criteria apply. Please only make an application if you meet all aspects of the criteria.

- Applicant organisations must constitute a “legal person” (legally constituted and can enter into a contract)
- Applicants must be able to evidence a presence in Scotland, including that **they occupy premises in Scotland** from where the grant will be managed.
- Organisations must have a **local lead partner in the target country** (an organisation based in-country with a majority of local board members)

# Eligibility criteria, continued

- The focus of the CJIF is climate justice and innovation – more general ‘small and green’ projects that do not clearly address climate justice and include innovation are better presented as applications to the Small Grants programme.
- All grants must relate to projects that support climate justice aims, i.e. a focus on building the resilience of the most vulnerable and least culpable communities to the worst effects of climate change.
- The project must relate to food, energy or water in some respect.
- Applicants may only apply for grants that will support the start-up and field-testing of innovations OR that will support innovations on their path to scale, and the innovative aspect(s) of the project must be clearly described and evidenced in the application.



# Eligibility criteria, continued

- Applicants must provide audited/examined accounts for their most recently completed financial year.
- Applicants must provide copies of **equality & diversity and safeguarding policies**.
- Organisations can make up to **one** application within this round
- Projects can run for up to a maximum of 16 months:
  - *Start date btw 1 Dec 2019 and 1 Feb 2020*
  - *End date before 31 Mar 2021*

# Budget criteria

A clear and realistic budget which directly relates to the costs of delivering the objectives and outcomes in the monitoring framework is essential – the budget should be well thought out with costs reflecting good value for money.

- Scottish Government must be the main funder. Up to 50:50 match funding split is allowed with another funder who must be identified and approved by Scottish Government.
- Organisations can apply for up to £125,000 for projects up to **sixteen** months.
- **Limits per year:** max. £25,000 in Year 1 (Dec 2019-Mar 2020), max. £100,000 in Year 2 (Mar 2020-Mar 2021).
- There is no minimum limit on the budget

# Budget criteria, continued

- **10%** limit on Staff and Administration costs outwith country of implementation
- Expertise – can be included under other staff costs, but will need to be fully justified
- Capital costs should not exceed **20%** of the overall project budget, unless the cost relates directly to renewable energy access where the limit will be **50%**. Strong consideration should be given to local sourcing of capital resources and of sustainability of the capital element following project completion
- International travel costs should be well justified
- Budget notes are essential!



# Budget criteria, continued

What **cannot** be funded under this grants programme:

- Funding directly to other governments or to individual representatives of other governments
- Direct financial support solely for the transportation of goods to partner countries
  - Transportation of goods often undermines local industries/economies
  - Exceptions may be granted where the transportation of specific equipment is an essential and proportionate part of the project
  - Evidence must be provided that the equipment cannot be sourced in-country or from other parts of Africa

# Budget criteria, continued

What cannot be funded under this grants programme, continued:

- Per diems
- Purchase of vehicles
- Land purchase
- Predominantly capital infrastructure projects or capital spend which is primarily to create a fixed asset, such as building accommodation or new institutions.
- A project which is simply the continuation of past work or projects. However, projects may be based on learning from past initiatives and demonstrate that they will develop the organisation's future abilities.



# What we are looking for

- Clear demonstration of the challenges you are seeking to overcome through the project and what changes you anticipate will be brought about through the project. SMART outcomes.
- **Innovation!**
- Alignment with SG Climate Justice and International Development policies (both online)
- Clear demonstration of the relevance of the proposal – evidence of a robust needs assessment (which considers the needs and impacts on men, women, girls and boys and diverse communities as appropriate) and evidence that an inclusive approach is being taken.
- Evidence of well thought out partnerships which add value to the proposal (roles and responsibilities) and evidence of collaboration through process.



# What we are looking for, continued

- Evidence of consideration and fit with local priorities
- Evidence of sustainability and exit strategy
- Clear demonstration of how the project could be scaled up and/or replicated
- Clear plans for how learning will be used to inform further development of the project, and how it will be shared externally
- Assessment of risks - minimum standard of no negative impact to the community
- Capacity to deliver the project



# Application process hints & tips

- Keep it simple, keep to word limits (no 'overspill' attachments)
- Avoid jargon and waffle
- Can you deliver?
- Answer questions with exact answers
- Be honest with facts and figures
- Don't inflate budget
- Online application required: if help needed ask early, not on final day

# Review process

- On full application, completed budget and monitoring framework.
- Annual accounts and safeguarding policies reviewed as part of process – due diligence plus capacity to manage size of request.
- Review process:
  - Initial criteria checks
  - Full review of application, including review phone call
  - Recommendations to Scottish Government
  - Information and feedback following final decision and announcements



## Key dates in process

- Application deadline – Friday 9<sup>th</sup> August 2019 (12 noon)
- Funding round announcements – October 2019
- Contracting – October/November 2019
- Projects begin earliest – 1<sup>st</sup> December 2019 (all before 1<sup>st</sup> Feb 2020)
- Projects end latest – 31<sup>st</sup> March 2021

# Advice and support

Available on Corra Foundation website:

- Background and criteria documents
- Application form guidance notes
- Q & A document
- Online application 'Hints & Tips'

Contact Chrissie or Lillian at Corra Foundation with any questions

Email: [international@corra.scot](mailto:international@corra.scot)

Tel: 0131 444 4020